

***Wilton-Lyndeborough Cooperative School District***  
***School Administrative Unit #63***

192 Forest Road,  
Lyndeborough, NH 03082

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Superintendent of Schools

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Director of Student Support Services

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**BUSINESS OFFICE REPORT**  
**September 12, 2017**

We have secured our Fuel pricing with Discount Oil and L&G Propane. Discount Oil will supply us with #2 Oil for WLC and LCS. L&G Propane will supply us with propane for FRES. This pricing is for the school year 2017-18. The fixed oil price is \$1.849 per gallon, an increase from last year. The fixed propane price is \$1.139 per gallon, an increase from last year. We paid \$1.499 per gallon for #2 Oil and .999c per gallon for propane last year. We are projecting a deficit of (\$7,378) on this line in the budget.

Control Technologies (CT) – We secured a one year agreement that can be extended for an additional two years. “After the initial term, either party may terminate upon 30 days written notice”. This is for maintenance of the HVAC control systems at FRES and WLC. This Energy Management System lets us know how our heating and air conditioning are running so that we can achieve maximum efficiency. The total cost for both FRES and WLC is \$9,515 per year. This is an increase from last year of \$276 or 3%.

We have secured our pricing for the district wide elevators. This includes quarterly maintenance and annual inspections. FRES contracts with Stanley and WLC contracts with Otis. The total cost is \$5,420.82. This is the same as last year.

We have completed the annual National School Lunch Program Application and have prepared the necessary documentation for the upcoming audit scheduled for the third week of September.

We have secured pricing for large purchasing vendors used in our Food Service Program. This includes our Fresh Pizza vendor. We solicited five companies and received three bids. Sal’s Pizza won the bid at \$6.50 per cheese pizza. Last year our per cheese pizza cost was \$7.45. This is a savings of 12.8% or approximately \$1,100 for the year. We are on year two of two for our Produce and Grocery Vendors. We anticipate a slight increase due to the enforcement of the Buy American provision in the Federal Code of Regulations 7 CFR 210.21(d). Refer to the following website, <https://www.fns.usda.gov/school-meals/policy>.

We had our first Food Service quarterly review meeting for the school year. We discussed our deficit from the prior year. We discussed publishing brochures for marketing the program and the catering services. We talked about the latest USDA policy memos which include “Overcoming the Unpaid Meal Challenge, Compliance with Buying American and the updated edition to Accommodating for Children with Disabilities”. We will be promoting the National School Lunch Week again this year. This event is sponsored by the School Nutrition Association. It will be the week of October 9<sup>th</sup>.